

**MINUTES OF HUDSWELL & DISTRICT PARISH COUNCIL**  
**ANNUAL GENERAL MEETING**  
**HELD IN HUDSWELL VILLAGE HALL CAR PARK ON: Monday 15<sup>th</sup> June 2020**

**Present:** Cllr P Chapman (PC)  
 Cllr J Dixon (JD)  
 Cllr J Mankelow (JM)  
 Cllr Y Peacock (NYCC) (YP)  
 Cllr R Phillips (RP)  
 Cllr H Swettenham (HS)  
 Mrs C Swainston (Parish Clerk) (CS)

**Apologies:** Cllr R Good (RDC) (RG)  
 Cllr B Phillips (BP)

		<b>ACTION</b>
<b>1.</b>	<b>Election of Chairman</b>	
	Cllr Dixon was elected as Chairman, he thanked those in attendance.	
<b>2.</b>	<b>To approve the Minutes for 2019</b>	
	The minutes of the last Annual General Meeting held on 16 <sup>th</sup> May 2019 were approved and signed.	
<b>3.</b>	<b>Approval of Annual Governance Statement 2019/2020 for Audit</b>	
	The Risk Register, Asset Register and Standing Orders for 2020 were considered, together with the additional Playing Field Risk Register and Privacy Statement. Councillors ratified these documents and approved the Annual Governance Statement.	
<b>4.</b>	<b>Approval of Accounting Statements 2019/2020 for Audit</b>	
	The Parish Clerk presented the final accounts for the period 2019/20. She confirmed that the "Exemption Certificate" would be returned to the external Auditor.	
	The Parish Clerk informed Councillors that the external auditors (PKF Littlejohn) expected all Parish Clerks to be <b>EMPLOYED</b> and that no Parish Clerks should be self-employed. The Parish Clerk confirmed that she had written to HMRC for confirmation/clarification. ( <i>Gill Harris was suggested as a "helper".</i> )	
<b>5.</b>	<b>To agree Parish Clerks Stipend 2020/2021</b>	
	The Parish Council agreed an annual stipend of £1,600.00 for the Parish Clerk.	
<b>6.</b>	<b>Parish Council Chairman's Report</b>	
	Well done to the NHS and all the key workers during these very difficult times (COVID-19).	
<b>7.</b>	<b>County and District Councillor's Report</b>	
	Cllr Peacock notified the meeting that Hudswell is well down the list for Superfast Broadband and not currently a priority. She stated that Hudswell was not in the current plan (as previously thought) but promised to keep pushing and pursuing for a positive outcome.	

	<b>ACTION</b>
<b>8. Hudswell Community Charity Report</b> Report noted.	
<b>9. Hudswell Schools Charity Report</b> Report noted.	